



To: **Members of the Cabinet**

Notice of a Meeting of the Cabinet

Tuesday, 15 September 2015 at 2.00 pm

County Hall, Oxford, OX1 1ND

Joanna Simons

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Chief Executive

September 2015

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Membership

Councillors

Ian Hudspeth	Leader of the Council
Rodney Rose	Deputy Leader of the Council
Mrs Judith Heathcoat	Cabinet Member for Adult Social Care
Nick Carter	Cabinet Member for Business & Customer Services
Melinda Tilley	Cabinet Member for Children, Education & Families
Lorraine Lindsay-Gale	Cabinet Member for Cultural & Community Services
David Nimmo Smith	Cabinet Member for Environment
Lawrie Stratford	Cabinet Member for Finance
Hilary Hibbert-Biles	Cabinet Member for Public Health & the Voluntary Sector

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on Wednesday 23 September 2015 unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 20 October 2015

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on (01865) 815270 or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes

To approve the minutes of the meeting held on 21 July 2013 (**CA3(to be circulated separately)**) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

6. Service & Resource Planning Report - 2016/17 - September 2015 (Pages 1 - 26)

Cabinet Member: Finance

Forward Plan Ref: 2015/028

Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995

Report by Chief Finance Officer (**CA6**).

This report is the first in the series on the Service & Resource Planning process for

2016/17 which will culminate in Council setting a budget for 2016/17 in February 2016. This initial report sets the context and the starting point for the process. It sets out:

- the assumptions on which the existing Medium Term Financial Plan (MTFP) is based,
- known and potential financial issues for 2016/17 and beyond which impact on the existing MTFP, and
- a proposed process for Service & Resource Planning for 2016/17 including a timetable of events.

The report follows on from and builds on the report presented to Cabinet in May 2015, 'Addressing the Council's Future Challenges'.

The Cabinet is RECOMMENDED to:

- (a) Note the report;***
- (b) Approve the Service and Resource Planning process for 2016/17; and***
- (c) Approve a four year period for the Medium Term Financial Plan and Capital Programme to 2019/20.***

7. Future Arrangements in Children's Social Care (Pages 27 - 78)

Cabinet Member: Children, Education & Families

Forward Plan Ref: 2015/023

Contact: Jim Leivers, Director for Children's Services Tel: (01865) 815122

Report by Director for Children's Services (**CA7**).

In common with councils across England, Oxfordshire County Council have to make savings across all service areas as a result of reductions in government funding, pressures on all services and restrictions on ability to raise Council Tax. The Children, Education and Families Directorate need to find savings of £8 million.

Nationally, children's services are now dealing with a growing number of child protection cases and children at risk of neglect. Over the past few years there has been a 50 per cent rise in the number of children on child protection plans, in part as a response to growing concerns about child sexual exploitation.

Reduced funding and rising demand mean we need to make radical changes to the way services for children and families are delivered.

The overwhelming priority for children's services must be to meet our legal requirement to keep children safe from abuse and neglect and it would clearly be unsafe to reduce funding of core child protection social work. The Directorate's savings, therefore, have to come from the Early Intervention Service, which includes the current network of 44 Children's Centres and 7 Early Intervention Hubs and the Youth Engagement and Opportunities Team.

The need to make changes, however, presents opportunities to think about new ways to support families within their communities and ensure some of the services provided within Early Intervention continue.

The Council has developed a preferred model for a new 0-19 service based on integrating the services provided by Children's Centres, Early Intervention Hubs and Children's Social Care. This approach was recommended by the cross-party Cabinet Advisory Group set up to look at new ways of working.

The £8m that remains from the current £16m budget for the Early Intervention Service will be combined with the £4m budget for Children's Social Care Family Support Teams to create a wholly new £12m service.

The new service will focus on supporting children on child protection plans, children in need and those identified as vulnerable through Oxfordshire's Thriving Families programme.

Cabinet is RECOMMENDED:

- ***that the options identified in the report be put forward for public consultation during the Autumn of 2015***
- ***a further report outlining outcome of the consultation along with detailed proposals for the future shape of services be produced for Cabinet consideration in early 2016.***

8. Consultation on the Future Provision of Intermediate Care in North Oxfordshire (Pages 79 - 84)

Cabinet Member: Adult Social Care

Forward Plan Ref: 2015/087

Contact: Kate Terroni, Deputy Director – Joint Commissioning Tel: (01865) 815792

Report by Director for Adult Social Services (**CA8**).

This report outlines a proposal for public consultation on the future of the way Intermediate Care is provided in North Oxfordshire. Intermediate Care is services which support people to avoid going into hospital or help people get back home as quickly as possible. The consultation is asking for people's views on Intermediate Care continuing to be provided through a bed-based service in Chipping Norton and on the development of home-based Intermediate Care.

The Cabinet is RECOMMENDED to agree that there is a public consultation on the way Intermediate Care is provided in North Oxfordshire in the future as set out in this report.

9. Staffing Report - Quarter 1 - 2015 (Pages 85 - 88)

Cabinet Member: Deputy Leader

Forward Plan Ref: 2015/029

Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

Report by Chief Human Resources Officer(**CA9**).

This report gives an update on staffing numbers and related activity during the period 1

April 2015 to 30 June 2015. It gives details of the actual staffing numbers at 30 June 2015 in terms of Full Time Equivalents. These are shown by directorate in the Annex. In addition, the report provides information on the cost of posts being covered by agency staff.

The Cabinet is RECOMMENDED to note the report

10. Forward Plan and Future Business (Pages 89 - 92)

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager (01865 810262)

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include "updating of the Forward Plan and proposals for business to be conducted at the following meeting". Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA10**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.

11. Exempt Item

In the event that any Member or Officer wishes to discuss the information set out in the Annex to Item 12, the Cabinet will be invited to resolve to exclude the public for the consideration of that Annex by passing a resolution in relation to that item in the following terms:

"that the public be excluded during the consideration of the Annexes since it is likely that if they were present during that discussion there would be a disclosure of "exempt" information as described in Part I of Schedule 12A to the Local Government Act, 1972 and specified below the item in the Agenda".

NOTE: The report does not contain exempt information and is available to the public. The exempt information is contained in the confidential annex.

THE ANNEX TO THE ITEM NAMED HAS NOT BEEN MADE PUBLIC AND SHOULD BE REGARDED AS 'CONFIDENTIAL' BY MEMBERS AND OFFICERS ENTITLED TO RECEIVE THEM.

THIS ALSO MEANS THAT THE CONTENTS SHOULD NOT BE DISCUSSED WITH OTHERS AND NO COPIES SHOULD BE MADE.

EXEMPT ITEM

12. Direct Delivery by Developers of Major Off-Site Highways Works (Pages 93 - 108)

Cabinet Member: Environment

Forward Plan Ref: 2015/082

Contact: Howard Cox, Infrastructure Funding Manager Tel: (01865) 810436

Report by Director for Environment & Economy (**CA12**).

The information contained in the annex is exempt in that it falls within the following prescribed category:

5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, in that disclosure would prejudice the position of the authority in the process of the negotiations, to the detriment of the Council's ability properly to discharge its fiduciary and other duties as a public authority.

In June 2013 Cabinet resolved, with respect to major infrastructure requirements associated with new developments, to approve the principle that direct delivery of such major infrastructure by the developers was acceptable; subject to adherence to specific key principles. Following the introduction of the approved processes this report seeks approval of changes to the key principles with regards to Highways infrastructure in order to provide added flexibility and speed up the process of completing S106 agreements.

The Cabinet is RECOMMENDED to:

Approve:

- ***The substitution of the key principles of direct delivery obligations to be integrated within S106 agreements (for Transport) as set out in Annex 2, in place of those approved by Cabinet on 18th June 2013.***

Revoke:

- ***The previous determination of the content of the key principles in relation to Transport as contained in Annex 1: KEY PRINCIPLES OF DIRECT DELIVERY OBLIGATIONS TO BE INTEGRATED WITHIN S106, taken by Cabinet on 18th June 2013.***
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